

MINUTES of the MEETING of the
CWE SOUTH SPECIAL BUSINESS DISTRICT BOARD OF COMMISSIONERS
JANUARY 20, 2021

1. **Call to Order:** Mr. Maize called the meeting to order at 12:05 p.m.
Commissioners Present: Bruce Maize; John McElwain; Todd Mandel; Katharyn Davis; Pete Rothschild; Michael Mullen
Commissioners Absent: NA
Commissioners Excused: NA
Others Present: Charles (Rob) Betts, The City's Finest; Kathleen Simons, resident; Ron Coleman, Neighborhood Improvement Specialist; Megan Werner, new-hire District Manager; Susan Anderson, retiring District Manager. Ms. Anderson welcomed Kathleen Simons (resident at West Pine Place), Michael Mullen (newly approved and sworn-in board member), and Megan Werner (new-hire District Manager) to the meeting.
2. **Public Comments & Questions** (5-minute limit per speaker): Ms. Simons learned about CWESBD and the meeting from Mr. Whyte, CWE Neighborhood Security Initiative.
3. **Neighborhood Improvement Specialist**, Ron Coleman: Mr. Coleman said that the tree initiative (approved by the CWE South Board November 2020) is moving forward and he expects to have a final tree count soon. He has continued working with the owner of 4907 West Pine re. complaints about the inadequate resident-trash in the alley.
4. **Projects**
 - a. **Public Safety**, CWE Neighborhood Security Initiative Report (10 minutes), Jim Whyte
 - i. **Crime Statistics:** In Mr. Whyte's absence, Mr. Betts made the report. The CWE had twenty carjacking incidents through November 2020, a 43% increase. Most involved juveniles and no arrests have been made. Vehicle thefts increased 7.5%.
Mr. Betts explained that the City has changed its crime reporting system. The previous process was to file an incident only under the most important crime. The new system includes each criminal act that occurred. This means future crime statistics will change dramatically and will not compare accurately with previous reports which used the previous process.
 - ii. **Status, Proposed Ordinance 95:** Ms. Anderson said that as of this morning the City's website shows no further action on this proposed legislation.
 - iii. **Camera Maintenance Agreement:** Ms. Anderson requested the Board's input regarding a Memorandum of Understanding between CWE South SBD and the Euclid South CID. Options include (1) transferring the SBD's ownership of cameras within the CID boundaries to the CID with the understanding that if the CID is not renewed in 2023, ownership would revert to the SBD or (2) retain ownership of the cameras with the CID providing maintenance and or replacement. Mr. Rothschild made a motion to approve retaining ownership of the cameras. Mr. Mandel seconded the motion, and it was unanimously approved. Ms. Anderson said that she drafted the MOU memorializing the District's sharing of camera maintenance according to the location and will add that ownership will not change.
 - b. **Marketing/Promotion:** No report made.
 - c. **Public Area Maintenance** (15 minutes)
 - i. **Status:** Ms. Anderson said that the service continues per the contract and that after one full year with Boardwalk, only one complaint has been received. That was an issue with the pet waste station on the

4900 block of Laclede. This station is emptied the same day as the other three stations but was overflowing. The contractor cleared it the same day.

- ii. City-Request re. Trees: Ms. Anderson reminded the Board that she requested their input regarding how often to water the new trees. Historically the plan was seasonal with one watering in spring and late fall and twice weekly during the higher heat of the summer. The Forestry Department is amending the soil to help retain water. She said she spoke with the MO Botanical Garden, MO Conservation and an arborist. All agreed that watering twice per week in summer was the best plan, but that the trees should be watched for stress. Mr. McElwain made a motion to approve Boardwalk watering the trees twice weekly during the summer. Mr. Rothschild seconded the motion, and it was unanimously approved.

- d. **Infrastructure:** Trash Containers (5 minutes): Ms. Anderson reminded the Board that the order for the containers was delayed due to Covid and winter weather. The order should be reinitiated about the end of February.

5. Administration

- a. **Approval of Minutes**, November 18, 2020 (5 minutes), Susan Anderson: Mr. McElwain made a motion to approve the minutes. Mr. Rothschild seconded the motion, and the minutes were unanimously approved as distributed.
- b. **Treasurer's Report, December 31, 2020** (5 minutes), Susan Anderson: MS. Anderson reviewed the Profit and Loss Statement, saying that additional revenue of about \$21,000 was received from the City. Administrative expenses were about \$1,000 less than budgeted. Repair of a pet waste stations was not included in the budget, however, no vandalism of the traffic control boxes occurred, keeping the overage to \$84. Public safety shows about \$5,000 over the budgeted amount, but this included 2019 invoice payments. Public area maintenance was about \$6,500 less than budgeted. Overall, 2019 expenses were about \$1,100 less than budgeted. The total balance of the checking and savings account is \$174,856.60 with \$7,025 in checks not yet cashed. Mr. McElwain made a motion to approve the financial reports as presented.

c. Ratify Electronic Votes

- i. November 25, 2020, Michael Mullen as Board Member: Mr. McElwain made a motion to approve the electronic votes approving Mr. Mullen as a CWESBD board member (renter). Mr. Rothschild seconded ,and the motion was unanimously approved.
- ii. December 18, 2020, Megan Werner as District Manager: Mr. McElwain made a motion to approve the electronic votes approving Ms. Werner as the new CWESBD District Manager. Mr. Rothschild seconded ,and the motion was unanimously approved.

- 6. **New Business:** Ms. Anderson reminded the Board that the next meeting is Wednesday, March 17.

- 7. **Adjournment:** There being no further business, Mr. Rothschild made a motion to adjourn. Ms. Davis seconded the motion. and the meeting was adjourned at 1:40 p.m.

Respectfully submitted,

Susan Anderson
District Manager